

Annex I – Pricing template

Call for tenders: Website redesign, migration and long-term technical partnership (EDP)

Tenderer identification:

- Legal name
- Registered address
- Registration number
- VAT number
- Contact person
- Email
- Telephone

Instructions

- All prices must be stated in EUR, excluding VAT.
- Prices must cover the full performance of the contract in accordance with the tender documents.
- The financial offer must remain valid for 60 days after the submission deadline.
- The tenderer must complete all sections below.
- The total 24-month contract price will be used for financial evaluation.

I. Summary price table

Item	Price excl. VAT (EUR)
Discovery and technical proposal refinement	
Website design implementation and development	
CMS configuration and multilingual setup	
Content migration	
Documentation and editorial training	
Hosting / managed infrastructure for 24 months, if included	
Maintenance and support package – Year 1	
Maintenance and support package – Year 2	
Total 24-month contract price	

2. Included annual support package

The tenderer confirms that the total contract price includes an annual support package of 280 hours of technical work per year (or a different number of hours, as specified in point 6 of the call for tenders), covering at least:

- technical maintenance
- minor or major improvements
- assistance to the internal editorial team
- staff training where necessary

Support package element	Included in total price? (Yes/No)	Comments
Technical maintenance		
Minor improvements		
Major improvements		
Editorial support		

Staff training		
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3. Extra work beyond included support

Hourly rate applicable to work requested beyond the included annual support volume:
EUR [amount] per hour excluding VAT

The tenderer confirms that any extra work beyond the included support package shall only be invoiced if requested or approved by EDP in writing.

4. VAT

VAT rate applicable: [rate]
VAT amount on total price EUR [amount]

5. Financial declaration

The undersigned confirms that:

- the prices above are complete and cover all costs necessary for proper contract performance;
- the financial offer is accurate and truthful;
- the tenderer accepts that the Total 24-month contract price is the price used for financial evaluation under the tender;
- the tenderer accepts the conditions set out in the tender documents.

Name:

Function:

Date:

Signature: